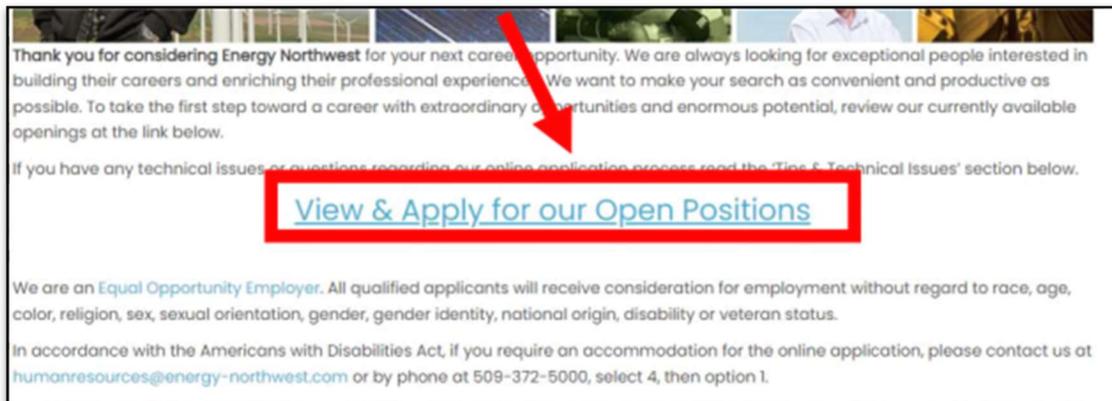
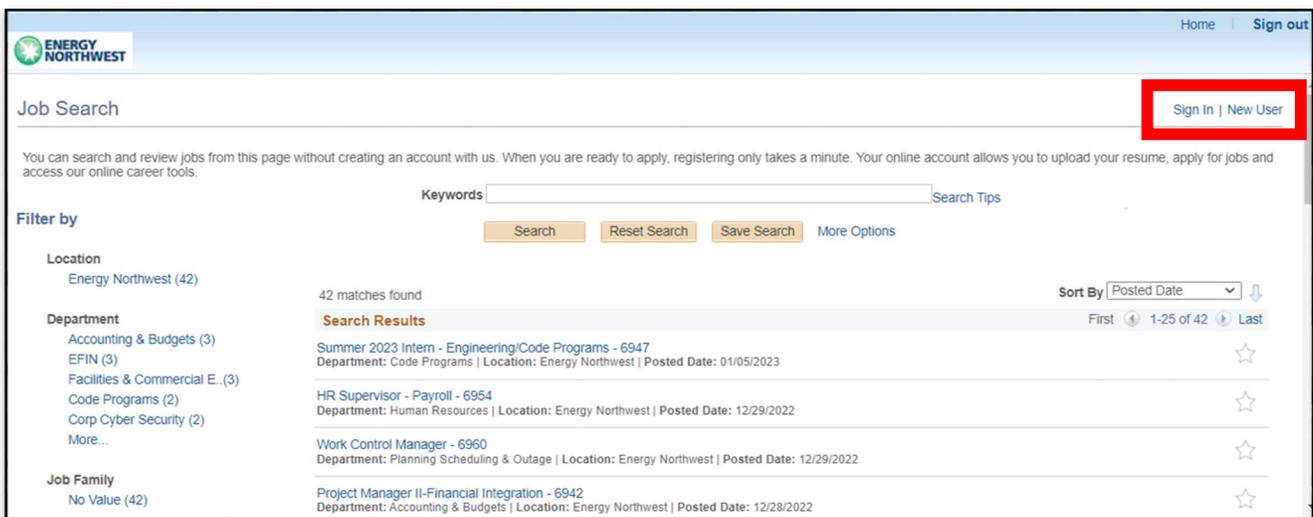


Login Help Instructions

- 1) Visit the website at www.energy-northwest.com and click 'Careers'
- 2) Click 'View & Apply for our Open Positions'



- 3) Click 'Sign in' if you already set up an online account or click 'New User' if you have not set up an online account. **VERY IMPORTANT:** DO NOT click on any of the job listings before you sign in! If you receive the error message "Can't apply more than twice" then please close your web browser and start over from step one.



- 4) The page below is the sign in page. You must sign in using the User Name you created with your account. This is *not your email address*. If you do not remember your User Name, click 'Forgot User Name'



- 5) To recover your User Name, enter your email address. You will receive a system email with the User Name created for that email address. If you do not receive the email, be sure to check your spam folder. If the email is not in your spam folder, create an account as a new user or try a different email address if you have one.

The screenshot shows the 'Forgot User Name' page. At the top left is the Energy Northwest logo. The title 'Forgot User Name' is centered. Below the title is a horizontal line, followed by the text: 'The email address entered here will search primary email addresses and send the matching User Name to you.' Below this is a light blue button labeled 'Forgot Your User Name?'. Underneath is a text input field labeled '*Primary Email Address'. To the right of the input field is an orange button labeled 'Email User Name'. At the bottom left, there is a note '* Required Information' and a blue link 'Return to Previous Page'.

- 6) If you know your User Name but can't remember your password, click '**Forgot Password**'

The screenshot shows the 'Sign In' page. At the top left is the Energy Northwest logo. The title 'Sign In' is centered. Below the title is a horizontal line, followed by the text: 'You must sign in to continue.' Below this are two text input fields: '*User Name' and '*Password'. To the right of the '*User Name' field is a blue link 'Forgot User Name'. To the right of the '*Password' field is a blue link 'Forgot Password', which is highlighted with a red rectangular box. Below the input fields is an orange button labeled 'Sign In'. Underneath the button are two links: 'Don't have a User Name or Password?' and 'Register Now'. At the bottom left, there is a note '* Required Information' and a blue link 'Return to Previous Page'.

- 7) Enter your User Name (NOT email address). A temporary password will be sent to the email address associated with that User Name. If you do not receive this email, check your spam folder.

The screenshot shows the 'Forgot Password' page. At the top left is the Energy Northwest logo. The title 'Forgot Password' is centered. Below the title is a horizontal line, followed by the text: 'Enter your User Name and a message will be sent to your primary email address with your new generated password.' Below this is a light blue button labeled 'Forgot Your Password?'. Underneath is a text input field labeled '*Enter your User Name'. To the right of the input field is an orange button labeled 'Email New Password'. At the bottom left, there is a note '* Required Information' and a blue link 'Return to Previous Page'.

- 8) You can tell you are signed into the career page because it will show your name at the top right corner of the page. Click **'My Activities'** to see all past applications and to complete draft applications that have not been submitted yet.

ENERGY NORTHWEST

Job Search | My Notifications | **My Activities** | My Favorite Jobs | My Saved Searches | My Account Information

Signed In as Tabitha | Sign Out

Keywords: [] Search Tips

Filter by

- Location: Energy Northwest (42)
- Department: Accounting & Budgets (3), EFIN (3), Facilities & Commercial E. (3), Code Programs (2), Corp Cyber Security (2), More...
- Job Family: No Value (42)
- Job Posted In: Health Physicist - 6961

42 matches found

Sort By: Posted Date

Search Results

Job Title	Department	Location	Posted Date
Summer 2023 Intern - Engineering/Code Programs - 6947	Code Programs	Energy Northwest	01/05/2023
HR Supervisor - Payroll - 6954	Human Resources	Energy Northwest	12/29/2022
Work Control Manager - 6960	Planning Scheduling & Outage	Energy Northwest	12/29/2022
Project Manager II-Financial Integration - 6942	Accounting & Budgets	Energy Northwest	12/28/2022
Health Physicist - 6961			

- 9) The My Activities page will show all the applications you have done and their statuses. If the status says **'Not Submitted'** then click on the job title to complete the application.

ENERGY NORTHWEST

My Activities | Job Search | My Notifications | **My Activities** | My Favorite Jobs | My Saved Searches | My Account Information

Signed In as Theresa | Sign Out

Display applications from: All Applications

Applications	Job Title	Job ID	Location	Status	Date Created	Date Submitted	Withdraw Application
	PSA Engineer - Staff/Senior/Principal	5758	Columbia Generating Station	Not Submitted	06/10/2016 7:00AM		Withdraw

Resumes: You do not have any saved resumes.

Cover Letters and Attachments: You have not added any attachments.

Add Attachment

Return to Previous Page | Job Search | My Notifications | **My Activities** | My Favorite Jobs | My Saved Searches | My Account Information

Note: If you have two applications to the same job, DO NOT click **'Withdraw'** for both submissions. This will remove you from consideration for the position and you will not be able to complete an application.